



Compliance Analyst
Columbia, SC



THE CORE SPECIALTY ADVANTAGE

Core Specialty offers a diversified range of property and casualty insurance products for small to mid-sized businesses. From underwriting offices spanning the U.S., the Company focuses on niche markets, local distribution, and superior underwriting knowledge, offering traditional as well as innovative insurance solutions to meet the needs of its customers and brokers. Core Specialty is an insurance holding company operating through StarStone Specialty Insurance Company, a U.S. excess and surplus lines insurer, and StarStone National Insurance Company, a U.S. admitted markets insurer. The Company is rated A- (Excellent) by AM Best.

CONTACT US

For more information, please contact:

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CORE SPECIALTY

Essential Duties and Responsibilities: (Position based in Columbia, SC)

Ensure compliance with state and company rules and regulations

Key Accountabilities/Deliverables:

- Process and maintain insurance product and rate filings and all tasks related to the filing process
- Review and analysis of administrative circulars, bulletins, letters and similar documentation for relevance to the company
- Assist with internal reviews of underwriting and other operations to ensure compliance with company standards and regulatory requirements
- Implementation of adopted regulatory or industry changes
- Maintain company forms in compliance with state requirements
- In addition, you may be required to undertake other duties from time to time as the Company may reasonably require

Technical Knowledge and Understanding:

- Understanding of insurance concepts, including coverage and rating, preferably property & casualty commercial lines
- Immediate to advanced knowledge of MS Word, Excel, Adobe Acrobat, with the ability to learn proprietary systems

Experience:

- 2-year degree and 2 years of related experience or
- One to three years insurance industry experience
- Preferably experience with different rating bureaus, rate service organizations, state Departments of Insurance and Workers' Compensation Commissions
- Insurance Compliance certification desired

At Core Specialty we believe that our employees are our most important asset. Helping our employees and their families achieve and maintain good health – physical, emotional, and financial – is the reason Core Specialty offers extremely rich and affordable benefits including, but not limited to medical, dental, vision, and life insurances; short and long-term disability; a Company-match of 100% of a 6% contribution 401(k) plan; an Employee Assistance Plan; Health Savings Account, Flexible Spending Account, Health Reimbursement Account, and gym reimbursement.